

Welcome to an exciting new year in 2nd Grade!

Dear Parents,

I am very excited to have your child in my classroom. In second grade we like to build unity, friendship, and cooperation. Here are some things you and your child need to know:

1.ATTENDANCE

The first school bell rings at 8:30 and the tardy bell rings at 8:40. School is dismissed at 3:20. On Fridays, school dismissed at 1:30. Please help your child be on time to class. There are many activities we do in class that cannot be made up at home. Also, if you need to take your child out of class, please check him/her out in the office and the secretary will call my room to have your child sent down to you. Your child will spend the morning in Chinese Class and the later portion of the day in English Class.

2.CLASSROOM RULES

Your child will be given a number. This number will associate with their coat rack, and choices for the activities. Each child will have his/her own hundred charts to earn a chance for a treasure.

Our **class rules** are a set of agreements that will be lifelong guidelines.

1. Listen to the speaker with your eyes and ears.
2. One person talks at a time.
3. Keep your hands, feet, and objects to yourself.
4. Use kind words at all times.
5. Raise your hand to leave your desk.
6. Special seat-for students who need 3 minutes to calm down.
7. Be truthful. Honesty is the best policy.

We will discuss these classroom guidelines, throughout the year. Please discuss these rules with your child at home. We will be talking about each one in class.

The following is a list of steps taken as **disciplinary action**, if needed.

1. Student will receive a verbal warning or reminder.
2. The student will be asked to miss part of recess.
3. I will contact parents.
4. The student will be asked to call home, and may be taken to the Life Skills Room.

For the most part, the above mentioned discipline plan will follow in the order given.

There are some situations, which may require some steps to be skipped because of the severity of the misbehavior. One such example would be if a student were to harm him / herself or another student.

3.SICK CHILDREN

We do want all students to be healthy and to do their best at school. If your child is sick please keep your child home until they recover. Thank you!

4.HOMEWORK

The homework yellow folder will be given on **Monday** and should be returned the following **Monday**. The homework package includes Math Practice only, and approximately will take your child 10 minutes to finish. Please look for it in their YELLOW folder. Please remind your child practice it daily, and do not waiting until weekend. Math is taught in the CHINESE CLASSROOM. They will have mini-quizzes on the homework concepts.

The math textbook used by our district is *Envision Math*. Your child will be given the opportunity to learn new math skills using a lot of hands-on practice; so don't worry if your child does not bring home a math worksheet every day. However, please check your child's backpack daily. If you see the Math worksheet, it means they are struggling on this concept, please work with them. Math practice at home can include counting patterns, money, telling time, adding/ subtraction facts and mental math.

5.CHINESE READING HOMEWORK

For Chinese, we are using a state-approved Mandarin Matrix Chinese curriculum. The students should read the online programs 15 minutes daily. There will be more than 100 new Chinese words your child will learn this year.

6.BIRTHDAYS

Our birthday celebration is very casual. In the Chinese class we sing and give him/ her special privileges throughout the week. If you wish to bring treats, store bought treats are always welcome. Please check with teachers if there is any dietary concern.

7. CONTACT INFORMATION

Since I am not supposed to speak English in front of your child, please email me at waiy@provo.edu when you have any question or concerns.

Thank you for allowing me to teach your sweet children this year! I cannot wait to se your child and which your child would have a great Chinese learning experience in the coming semester!